



**VANCOUVER
HOUSING AUTHORITY**

OBLIGATIONS OF THE FAMILY

Your family must follow the rules listed below in order to continue participating in the Section 8 Voucher Program. Any information the family supplies must be true and complete.

The family **must:**

1. Pay your rent on the first day of every month. Pay utility bills and supply appliances that the owner is not required to supply under the lease.
2. Report in writing any changes that occur in income and family composition.
3. Supply any information that the VHA or HUD determines to be necessary including social security cards, evidence of citizenship or eligible immigration status, sign and submit consent forms for obtaining information, and information for use in any examination of family income and household members.
4. Notify your VHA Case Manager if you move in a child under the age of 6 or become pregnant while living in a unit built before January 1, 1978.
5. Allow the VHA to inspect the unit at reasonable times and after reasonable notice.
6. Use the assisted unit for residence only by your family (no lodgers or boarders.) The unit must be the family's only residence.
7. Supply any information requested by the VHA to verify that the family is living in the unit or information related to family absence from the unit.
8. Promptly notify the VHA in writing if any family member no longer lives in the unit.
9. Promptly notify the VHA in writing when a family member is away from the unit for an extended period of time.
10. Promptly notify the VHA in writing of the birth, adoption, or court-awarded custody of a child, submit written permission from the landlord to add anyone to the household and request VHA written approval to add any additional family member as an occupant of the unit.
11. You must keep your unit clean, safe and sanitary.
12. Promptly report to your landlord in writing all damage and needed repairs.
13. Allow your landlord reasonable (48 hours written notice) access to your unit.
14. Give the VHA a copy of any owner eviction notice.
15. If you want to move after the first year of your lease, give the VHA a 30-day written notice and give the owner a minimum of 20 days written notice ending on the last day of the month in which you intend to vacate the unit.

**THE VANCOUVER HOUSING AUTHORITY COMPLIES WITH ALL APPLICABLE
FEDERAL, STATE, AND LOCAL LAWS THAT PROHIBIT DISCRIMINATION IN HOUSING.**

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The family (including each family member) **must not:**

1. Own or have any interest in the unit (other than in a cooperative, or the owner of a manufactured home leasing a manufactured home space).
2. Commit any serious or repeated violation of the lease.
3. Commit fraud, bribery or any other corrupt or criminal act in connection with the program. Contract rent is set by HUD regulations. Your lease will indicate the amount of rent that you are to pay to the landlord. If the landlord is asking more for rent than the lease states, you may not pay the additional amount. Extra payments to your landlord are a violation of your lease and your assistance may be terminated.
4. Participate in illegal drug or violent criminal activity.
5. Sublease or rent the unit, assign the lease or transfer the unit to another family or individual.
6. Receive Section 8 tenant-based program housing assistance while receiving another housing subsidy, for the same unit or a different unit under any other Federal, State or local housing assistance program.
7. Damage the unit or premises (other than ordinary wear and tear) or permit any guest to damage the unit or premises.
8. Give notice to move during the first year of the lease and may not move more than one time in any twelve month period.

It is against the law for a tenant to withhold payment of rent because a landlord has not done repairs requested by the tenant.

I have read and understand the family responsibilities of both the Section 8 Voucher and the Lease.

I further understand VHA must provide landlords with information about my tenancy.

X

Head of Household Signature

Date

VHA Official

Date